



Adopt-A-Road Program

ADOPT- A - ROAD is a volunteer litter control program sponsored by the City of Apopka. Adopt-A-Road allows citizens to enhance the level of community pride in their surrounding area by reducing litter. Participants agree to pick up trash and litter in the right-of-way or median along roads they adopt, as often as necessary to keep the area clean.

ADOPT-A-ROAD is built on the concept that volunteers at the local level, helping to keep their roads cleaner, will help build more community pride. This in turn will contribute to a safer city and retention of property values.

ADOPT-A-ROAD does not attempt to set standards for community cleanliness. It does, however, aim to promote neighborhood cohesiveness and to project an attractive city with a comfortable quality of life. Joining the **ADOPT-A-ROAD** Program is a nice way to get acquainted with your neighbors. There are no costs involved in joining **ADOPT-A-ROAD** and only a little of your time.

For more information, please contact:

City of Apopka
120 E Main Street
Apopka FL 32703

407-703-1703

Or download the [Adopt-A-Road Application](#) (PDF Format)



Adopt-A-Road Program

Application

Date: _____

To enhance the appearance and environment of the City of Apopka, _____, referred to as the "applicant" requests permission to adopt a roadway through the Adopt-A-Road Program, and agrees to the following requirements:

1. Applicant shall abide by all regulations relating to right-of-way utilization, safety, and all other conditions as required by the Adopt-A-Road Coordinator.
2. Applicant agrees to hold and save harmless the City of Apopka, it's directors, officers, employees, agents and representatives, from, and agrees to indemnify against, any and all losses made by applicant, their heirs, spouse, or other persons, for personal injury, loss of life, or property damage that may result from the participation as a volunteer.
3. Applicant agrees that the City of Apopka may terminate this permit at any time should the applicant not comply with the conditions of the agreement or the applicant's work is unsafe or causes a conflict with traffic.
4. The City of Apopka reserves the right to discontinue this program at any time.

Organization Name: _____

Contact Person(s): _____

Address: _____

Phone: Home: _____ Cell: _____ Work: _____

Name to Appear on Sign: _____

Signature: _____ Date: _____

Application Approved by:

_____ Date: _____



Adopt-A-Road Program

Guidelines

1. The Adopt-A-Road Program is open to any family, civic or non-profit organization, school, environmental group, commercial or private enterprise. Businesses that wish to sponsor groups may do so.
2. Groups are requested to adopt a one to three mile section of road for a minimum of two years.
3. Litter should be picked up from your adopted road as needed. We request a minimum of four times a year.
4. A designated Group Leader will be required for each organization, to serve as the liaison with the City of Apopka Adopt-A-Road Program Coordinator.
5. Participants are required to conduct safety meetings and pre-task briefings prior to each litter removal date.
6. Persons under the age of 18 are allowed to participate in litter removal with express written consent of such person's parent or legal guardian in the form of a Consent and Release Form. The signed Consent and Release Form must be returned to the Administrative Services Division prior to any minor's participation in any litter removal.
7. You may request a specific section of un-adopted road for adoption. However, for safety reasons, some roads may be ineligible.
8. Safety vests and plastic bags will be provided to each group for use during cleanup sessions.
9. Adopt-A-Road signs including your organization's name will be installed at each end of the adopted sections.



Adopt-A-Road Program

Consent & Release

I, _____ being the parent or legal guardian of _____, a minor (hereinafter referred to as "my child" who is a member of the _____ and I have read and understand the terms and conditions contained in the City of Apopka's Adopt-A-Road Agreement and the Roadside Safety Recommendations prior to my child's participation in litter removal in the City right-of-ways. I hereby consent to my child's participation in litter removal in the City right-of-ways in accordance with the City of Apopka's Adopt-A-Road Agreement. I agree to instruct my child to follow and conduct him/herself according to all the terms and conditions of the City of Apopka's Adopt-A-Road Agreement and the Roadside Safety Recommendations.

I hereby release and discharge the City of Apopka, and all of the City's officers, representatives, agents, and employees from all liabilities, claims, demands, and causes of action of every kind whatsoever for any damages and or injuries arising from any cause whatsoever which may result directly or indirectly from my child's participation in the City of Apopka's Adopt-A-Road Program.

I further agree to hold harmless the City of Apopka and its officers, representatives, agents, and employees from any and all liability for damages resulting from any acts or failure to act on my child's part during his/hers participation in any Adopt-A-Road activities on or near the City of Apopka right-of-ways.

Signature of Parent/Legal Guardian: _____

Printed Name: _____ Date: _____

PLEASE RETURN THIS FORM TO:

Mail: **City of Apopka**
 120 E Main Street
 Apopka FL 32703

Phone: **407-703-1703**

Fax: **407-703-1716**

Email: **bfranqui@apopka.net**



Adopt-A-Road Program

Roadside Safety Requirements

- Water and first-aid kits should be available at all times.
- Wear appropriate clothing(i.e. Bright clothes and closed-toed, hard soled shoes, sunglasses, hats and sunblock) Orange safety vests are required.
- Walk at least two feet from the road.
- Horseplay is strictly forbidden.
- Alcoholic Beverages and illegal drugs are strictly forbidden.
- Leave pets at home.
- Do not pick up litter on the street side of guardrails or bridges unless they have sidewalks.
- Do not clean sections of road that do not have shoulders wide enough to ensure the safety of the participants.
- Avoid construction sites.
- Do not go down embankments to gather litter. Participants are only responsible for easily accessible litter on the shoulder of the road.
- Always face on-coming traffic.
- Do not squeeze or over fill the trash bags.
- Do not pick up dead animals, syringes or hazardous materials.
- Pick up litter only during daylight hours and in good weather conditions.
- The Team Leader of the group shall have a copy of all the information, telephone numbers and safety guidelines provided.



Adopt-A-Road Program

Important Phone Numbers

- In case of emergency, accident or serious incident, call 9-1-1
- Dead animals – Animal Control: 407-352-4390
- Hazardous waste – Non-Emergency Dispatch: 407-703-1757
- Damaged traffic lights and signs – 407-703-1731
- Administrative Services – 407-703-1803



Adopt-A-Road Program

Group Leader Checklist:

BEFORE CLEANUP, GROUP LEADER SHOULD:

- ___ 1. Notify the Adopt-A-Road Coordinator (407-703-1703) of cleanup date.
- ___ 2. Notify your group of meeting place and time.
- ___ 3. Before your scheduled cleanup, pick up supplies from the Adopt-A-Road Program Coordinator during work hours (8 A.M to 5 P.M. Monday through Friday).
- ___ 4. Walk or drive your road segment prior to meeting with your group to note construction area and other hazards.
- ___ 5. Remember to bring a first aid kit, plenty of water and your Important Phone Numbers.

AT MEETING PLACE:

- ___ 1. Take a head count. Divide into teams as appropriate. Each team must have a Team Leader assigned.
- ___ 2. Make sure there is at least 1 adult for every 5 minors.
- ___ 3. Check for appropriate clothing. Hand out safety vests.
- ___ 4. Ensure that participants are not under the influence of drugs or alcohol.
- ___ 5. Review Cleanup & Safety Procedures with the group prior to the cleanup.

AT CLEANUP SITE, TEAM LEADERS SHOULD:

- ___ 1. Check that cars are parked as far off the road as possible.
- ___ 2. Post the Warning Signs Prior to starting the cleanup.
- ___ 3. Remove warning signs when cleanup is complete.

AFTER THE CLEANUP, GROUP LEADER SHOULD:

- ___ 1. Collect safety vests and warning signs.
- ___ 2. Notify Adopt-A-Road Program Coordinator that the cleanup is complete. Report where litter bags are located, number of bags, and location of any hazardous materials or animal carcasses.



Adopt-A-Road Program

Indemnity and Hold Harmless Agreement

THIS AGREEMENT made and entered into this _____ day of _____, 20____, by and between _____, a member of _____ and the CITY OF APOPKA, FLORIDA.

_____ hereby agrees to indemnify and hold harmless the City of Apopka from any and all liability, including any injury to or death of any person or damage to or destruction of property in or about the premises, defense costs, including attorneys fees and all other fees incidental to defense, loss or damage the City of Apopka may suffer as a result of claims, demands, costs or judgments against it arising from participation in Adopt-A-Road Program.

Witness:

(Signature)

(Authorized Signature)

(Printed Name)

(Printed Name)

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____, and who is personally known to me or who has produced _____ as identification and who did (did not) take an oath.

Notary Public: _____
Commission No. _____
Commission Expires: _____